Singing prior to worship was led by Tom Rawson.

Friends began this session with unprogrammed worship.

Minutes
Minutes of Process from Friday, July 15, were read and approved with addition of specific mention of web-keeper and event planner for annual session as possible paid positions.

Approval of Nominees
Kathryn Willard thanked Friends for hearing what they reported and requested yesterday. Some additional nominees arose since yesterday.

- ELee Hadley, another 2-year term, Outreach and Visitation
- Glenn Buschmann, Physical Arrangements Clerk for Annual Session
- Diane Pasta, Program Coordinator for Annual Session, board member for Western Friend
- Margaret Coahran, General Arrangements clerk, Annual Session
- Susan Davenport, Volunteer Coordinator for Annual Session
- Lucy Fullerton, Ministry and Oversight
- Tom Head, Ministry and Oversight

Fifteen more people have approached Nominating Committee. Further nominations made after the end of Annual Session can be brought to Coordinating Committee for approval.

Action: Yesterday's slate of nominees was approved. We agreed that the newest nominees would be up for approval at tomorrow morning's full group session.

One Friend thanked the people with whom there were conversations about the web-keeper position. Another Friend expressed concern that Ministry and Oversight will be predominantly female, older Friends, and from Portland.

Action: Nominees for Nominating Committee were approved as follows: Ted Etter (Montana), an additional term; Jerry Graville (PNQM), one-year term extension; Maya Whitley (PNQM), and Ethen Perkins (Willamette).

Emerging Concern—The Web-keeper Position

Warren Ostrom read a document that spelled out a concern and a proposed minute for hiring a professional web-keeper.

Comments and Questions:
A Friend encouraged approval and added that there may be many people in our meeting, especially young adult friends, whose skills would be appropriate and who would appreciate serving in this capacity.

Are there specific people who have said they will hold the web keeping together until we have taken specific action? The Treasurer nodded “yes.”

With 900 people counted for the financial assessment, paying for this position would be a very small investment per person.
Who is the “we” who proposed this minute? Answer: An ad hoc group approached the presiding clerk. The proposal is being made by the presiding clerk.

One Friend is grateful for movement forward. The cost is a good place to start. We need to be more specific what we want out of the job description process, because there are Friends who might be able to do some of the tasks. Some people will be able to work from a distance but yet connect with Yearly Meeting this way.

The Personnel Committee consists of the Clerk of Coordinating Committee (Otis Kenny), Presiding Clerk of Annual Session (Warren Ostrom), Assistant Clerk of Coordinating Committee (Chris Willard).

It is not clear if we are asking interim volunteers to clean up the web site or if that will be a task for the new web-keeper.

We are not asking for a budget increase at this time. We are asking to use undesignated funds (identified in the minute, see below). If needed, the Executive Committee will do a budget revision.

It is important that an archiving process as well as web cleanup be taken on. (The reference to this is not part of the minute but can be clarified with the job description).

**Action Taken:** The minute was approved. The minute is as follows:

NPYM approves hiring a web keeper. We ask Personnel Committee to develop a job description. This will include a definition of the job, an estimate of the number of hours, and hourly rate of pay. We authorize use of the $3000 budgeted for Extraordinary Expenses under NPYM Administration in the budget. If needed, Coordinating Committee can approve a later budget revision.

The job description will be approved by Coordinating Committee at its October 29 meeting or by the Executive Committee.

The hiring process will begin as soon as the job description is approved.

**Budget Approval**

Treasurer Jonathan Brown provided a summary as follows: Total income is approximately $55,000. Total expenses are listed as nearly $70,000. This creates a deficit of about $15,000. Assessments remain at $60 per person.

Comments:

What would happen if we actually covered all the proposed expenses? Answer: In previous fiscal year, we had a similar budget deficit but we ended with a $7500 surplus. Operating reserve was $23,000. The Treasurer expects about the same amounts for this coming fiscal year.

The $1500 listed for software development was not spent in last two years. What is the reason for keeping this? Could this money be applied to something else? Answer: Continuing discussions about improving our registration software are occurring. The IT committee would make such a decision.

Given our integrity testimony, we are not being true to ourselves with this unbalanced budget. This Friend encourages the Finance and Legal Committee to consider whether we should produce a balanced budget as a matter of integrity. In long run, what does this mean?

In one of our monthly meetings, the Budget Committee channels leadings for opportunities. Budget committees should communicate opportunities for action for which expenses have been budgeted to appropriate committees.
Action Taken: The budget for 2016-2017 was approved as proposed.

Emerging Concerns
Presiding Clerk Warren Ostrom listed other concerns for seasoning in the year ahead. These include the following:

(1) A minute concerning the inclusion of individuals of all genders similar to the Multnomah Meeting minute that was included in our registration packet will be forwarded to monthly meetings for seasoning. Multnomah members have committed to helping in this discernment, and they have prepared an information packet that includes queries as well as detailed information. They are considering the possibility of traveling with trainers to other meetings. They can also offer connections within local communities. This can be an opportunity for joy.

Comment: Another resource is Friends for LGBTQ, a group that meets twice a year, at the Friends General Conference annual gathering and in late winter. This year’s winter meeting will be in Portland. Friends are encouraged to attend. The PNQM gathering in September, which will work on these issues, is open to Friends from other quarterly meetings.

We can also seek support from Friends for Lesbian, Gay, Bisexual Transgender and Queer Concerns.

(2) There is a possibility for future circulation of minutes on racial justice and environmental sustainability, as well as others.

It was noted that Coordinating Committee members are partly responsible for ensuring that these discussions are held at the monthly meeting level. Such discussions can be energizing.

A Friend brought forward another emergent concern by making a request that we take a moment of silence to recognize the recent violent attacks around the world as well as in our country. In response, Friends moved into silent worship.

Epistle
First reading of the epistle, to be sent from our Yearly Meeting to other yearly meetings around the world, was done by Epistle Committee Clerk Jim Humphrey.

This draft will be posted on the wall and on a table in the meeting room. Friends made the following comments on the contents:

- Given a suggestion to add Wyoming to the definition of the region for NPYM, a Friend reminded us that Wyoming Friends Meeting is not formally affiliated with any yearly meeting. They have connection to Intermountain Yearly Meeting in addition to NPYM.
- We thanked the Epistle Committee, and the committee was asked to include Dallas in reference to violence in the US.
- A Friend asked that we mention Anna Fritz by name regarding her music ministry—approved
- It was suggested that Quaker practice is to use both given and surnames, not just surnames, when referring to someone.
- We were asked to include reference to the Junior Friends’ planned Guatemala trip, include Iraq in the list of places where violence is occurring, and mention our decision about the web keeper position

Friends can meet with members of the Epistle Committee today (Saturday) at lunch to make further suggestions.

We closed this session with worship.

Respectfully submitted,
Angie Alexander, Recording Clerk