North Pacific Yearly Meeting (NPYM) Coordinating Committee
Saturday, April 11, 2015 9:00 am – 4:40 pm
Tacoma Friends Meeting House, Tacoma, WA

Attendance: Chris Willard, Coordinating Committee (CC) Presiding Clerk, Tacoma Friends Meeting (FM); Jeannie Graves, CC Recording Clerk, South Seattle FM; Laura Arcidiacono, Representative, Bridge City FM; Asia Bennett, Nominating, University FM; Lee Bennett, Finance Committee, University FM; Jonathan Brown, Treasurer, South Seattle FM; Margaret Coahran, General Arrangements, Pullman-Moscow FM; Georgia Foster, Ministry and Oversight (M&O) Clerk, Wyoming FM; Lucy Garnett, Salmon Bay FM; Elee Hadley, Outreach & Visitation Clerk, Umpquah Valley Worship Group; Eric Maya Joy, Representative, Olympia FM; Otis Kenny, CC Associate Clerk, Boise Valley FM; Linda Kocourek, Secretary, University FM; Rose Lewis, Peace & Social Concerns; Salem; Ron Metcalf, Representative, Lopez Preparatory Meeting; Warren Ostrom, NPYM Rising Clerk, University FM; Tom Rawson, NPYM Presiding Clerk, Salmon Bay FM; Katherine Spinner, Youth Committee Co-Clerk, University FM; Ann Stever, Member, University FM; Allen Stockbridge, Representative, Bellingham FM; Jaffer Syed, Representative, Corvallis Friends Meeting; Carol Uhte, Member, Multnomah FM; Kirby Urner, Technology Clerk, Multnomah & Bridge City FM's; Clint Weimeister, Web Keeper, Port Townsend FM; Kathryn Willard, Site Committee Co-Clerk, Tacoma FM.

Regrets from Sea Gabriel, Kim Williams, Kate Hunter, Cynthia Black & Debbie Townsend.

North Pacific Yearly Meeting (NPYM) Coordinating Committee (CC) gathered in silent worship at the 4/11/15 meeting for worship for business at Tacoma Friends Meetinghouse. Clerk offered queries regarding the state of the Meetings and Friends responded from the silence.

**CC 4/11.1 Friends Approve** the November Minutes, which have been posted on the NPYM website or e-mailed directly.

**Executive Committee** – Chris Willard

Among other actions, Executive committee approved

- Erin Eichenberger as a new FWCC Representative
- Eric Maya Joy as continuing Quaker Earthcare Witness Representative
- Sand Point Friends Meeting to handle the Physical Arrangements of Annual Session
- David Coahran as Volunteer Coordinator for Annual Session.

The Executive Committee report is on the web page and is an attachment to these minutes.

**Peace & Social Concerns** -- Rose Lewis

Friends are asked to hold Kate Hunter in the light as she goes through treatment to heal cancer. The committee requests changes in their charge.

**CC 4/11.2 Friends Approve** encouraging all committees to reach out to interested Friends to work on specific committee related projects. If the committee wishes those Friends to be a member of the committee, names will be sent to Nominating Committee to initiate the approval process.

**CC 4/11.3 Friends Approve** expanding the term of office for members of the Peace & Social Concerns committee from two years to three years with overlapping terms.
**CC 4/11.4 Friends Approve** charging the Peace & Social Concerns committee not only with networking but also with taking initiative to share issues for possible Meeting action by the member Meetings of NPYM and/or by NPYM at Annual Session.

The Peace and Social Concerns report is on the web page and is an attachment to these minutes.

**Nominating Committee** – Chris Willard, Asia Bennett, Kathryn Willard
- Nominations to Nominating Committee

**CC 4/11.5 Friends Approve** two additional people to serve on the Nominating committee:
- Lucretia Humphrey, Montana Gathering of Friends (MGOF) and
- Lynn Travis, Multnomah FM
Service will begin immediately but the term for each person will depend on communication with the nominees.

**CC 4/11.6 Friends Approve** Chinda Roach to serve on the planning committee for Central Friends Camp.
- Nominating Committee Report
  There are more than 100 positions on the roster. The Nominating Committee has worked hard to recruit Friends to vacancies but it is difficult to find Friends to serve. The committee looks for ways to make the recruiting process less time consuming and more effective. Friends offered ideas and suggestions from the silence. We will watch how the committee is able to function with two additional members.

**CC 4/11.7 Friends Accept** the Nominating committee’s report.
- Pre-Nominating Committee

**CC 4/11.8 Friends Approve** three people to serve on the Pre-Nominating Committee:
- Ann Stever, University FM (Convener)
- Laura Arcidiacono, Bridge City FM and
- Jeannie Graves, South Seattle FM
The Nominating Committee report is on the web page and is an attachment to these minutes.

**Outreach and Visitation** – Elee Hadley
- Two Friends from the Pastoral Tradition will be visiting Meetings throughout the geographical area covered by NPYM. Their travel is sponsored both by Multnomah Meeting and one of the Pastoral Friends’ churches.
- The committee has updated a list of Isolated Friends.
- They have revised the publication ‘Visitors and the Visited’. It is published on the NPYM website.
- The committee has been unable to find people to serve on an ad hoc committee to plan and develop a visitor program.
Information Technology (IT) Committee – Kirby Urner & Clint Weimeister

The committee initiated a list-serve discussion group for a case review process (how do we handle our data?).

The Committee has three projects in hand:

- **Annual Session Registration**: Online registration for Annual Session has been well used.

- **Directory Services**: The committee creates the NPYM Directory. The committee’s vision for 2020 is that a Meeting will be able to upload their own directory in the cloud and maintain their own records. There is no direct connection between the Directory and Annual Session Registration.

- **Webpage**: The webpage has been up for several years and may be eligible for an update soon. Port Townsend has set up a ride share section of their website, ‘Ptquaker.org/travel.’ Clint is considering a similar location on the NPYM website.

Ministry and Oversight Committee – Georgia Foster

- The committee is offering a teleconference consultation on ‘Quaker Etiquette in the Electronic Age’ on May 7, 2015 from 7 to 8pm Pacific Time. The conference call is mainly for M&O clerks and IT people but is available to anyone else who is particularly interested. The phone number is (866) 316-1519; the access code is 762-695-42#.

- At Annual Session, M&O will host an interest group on safety from sexual harm called ‘Safety in Meetings’.

- The committee is looking for a Friend to visit North West Yearly Meeting (NWYM), Pastoral Friends’ Annual Session, from July 18-23, 2015. Nancy McLauchlan can provide specific information. Her email address is ‘nancymaemc@gmail.com’. NWYM should have a particularly interesting Annual Session because they are currently wrestling with issues around homosexuality and they encompass a wide range of views on the subject.

- M&O has established a presence on the NPYM website and current information about consultation, including the queries, is available there.

M&O’s ‘Call for a Visitor to NWYM 2015’ is on the website and is an attachment to these minutes.

Finance and Legal Committee – Lee Bennett & Jonathan Brown

- The committee is concerned with how much and how long to keep records. Our Fiscal year begins October 1.

- The budget proposals are not a cap but an estimate of what we expect to need. Although the budget appears to anticipate a $15k shortfall, we actually expect to be within a few thousand dollars of actuals.

- We expect to maintain our current assessment.

- **Donal Sullivan** and **Alan Rabinowitz** will audit our books.

CC 4/11.9 Friends Approve forwarding the Proposed Budget to Annual Session.

NPYM Coordinating Committee Minutes, 4/11/15
The Budget is on the web page and is an attachment to these minutes.

Treasurer – Jonathan Brown
The Financial Statement has a new category called ‘In Kind Donations’.

**CC 4/11.10 Friends Accept** the Financial Statement.

The Financial Statement is on the web page and is an attachment to these minutes.

**Annual Session Planning Committee (ASPC) – Tom Rawson & Margaret Coahran**
- Robin Moore, FWCC Section of the Americas, will be our Friend in Residence.
- We have a new flyer advertising Annual Session which has been sent to local Meetings.
- There are still a few openings for interest groups; applications to offer interest groups must be in this week.
- Registration begins May 1. Early Registration ends May 15 so Friends are encouraged to complete the materials immediately. Expenses for attenders are higher this year, though prices for children are generous.
- If standing committees wish to have a table at the Quaker Fair in order to promote their committee, they need to notify Judith Clarke from Sandpoint FM by June 1.
- By May 1, we need to designate a person to receive the checks for Annual Session Registration.

Youth Committee – Katherine Spinner
Katherine Spinner traveled with Jay Thatcher, the Annual Session Children’s Program Coordinator, to some of our local Meetings. They talked about education issues and about Annual Session. They have utilized the ‘Godly Play’ materials and format with good results.

**Additional items**
- Port Townsend FM is in a new meetinghouse, which lacks a kitchen. They distributed a flyer requesting funds to help them build a kitchen.
- A Friend is concerned about the use of the term ‘Pastoral Care’ and the use of the masculine pronoun in some parts of the proposed revision of Faith & Practice. We are reminded that we are invited to give feedback to the Discipline Committee.
- Our Treasurer has learned that the work load for Treasurer takes four to eight hours a week, about four times the work load he was expecting. He has requested an additional person to share the load and hopes someone would be approved by May 1. The person should have a solid familiarity with QuickBooks. Because of the current urgent need, we consider this an emergency for which we need a ‘quick fix’. We also require long term discernment for our continuing need in this area.

**CC 4/11.11 Friends Approve** having our Treasurer, the Finance & Legal Committee and the Annual Session Registrar find a person to help the Treasurer now and to consider the
long term issues. They will report their progress to the Executive Committee and will bring results to the next Coordinating Committee meeting.

We closed with silent worship.