CC11/08.0 Clerk Chris Willard opened the Meeting with brief introductions. Present were:
Ann Stever  University Friends Meeting
Clint Weimeister  Web keeper
Ron Metcalf  Lopez Island Preparative Meeting
Allen Stockbridge  Bellingham Friends Meeting
Rose Lewis  Salem Friends Meeting
Debbie Townsend  Discipline Committee Co-Clerk, Eastside Friends Meeting
Kim Williams  Pullman-Moscow Monthly Meeting
Kathryn Willard  Tacoma Friends Meeting
Kate Hunter  Peace and Social Concerns Committee Clerk
Linda Kocourek  Secretary
Margaret Coahran  General Arrangements Clerk
Joyce Zerwekh  Nominating Committee Representative
Otis Kenny  Boise Valley Friends Meeting, Associate Coordinating Committee Clerk
ELee Hadley  Outreach and Visitation Committee Clerk
Carol Uhte  Multnomah Monthly Meeting
Tom Rawson  Presiding Clerk
Cynthia Black  Clerk Youth Committee
Georgia Foster  Ministry and Oversight Committee Clerk
Jay Thatcher  Children’s Program Coordinator
Laura Arcidiacono  Bridge City Friends Meeting
Jonathan Brown  Treasurer

CC11/08.1 Worship sharing from Clerk’s Query: (re communication – How do you as a member of Coordinating Committee share our business with your Meeting? How does your Meeting share Coordinating Committee business more widely among members and attenders of your meeting?)
Responses:
Re: communication practices at local level:
- Exercise active connection to children’s program: after every meeting, engage children in relating what their activities were that day. (University FM)
- Creating spiritual nurture groups using “Way of the Spirit” model (Pt. Townsend)
- MM clerk spoke to every member to ask what about the MM is and is not working for that person (Boise).
- MM initiated Quaker 101 program- to introduce Quaker practice to the local community (Boise)
- Quaker Voluntary Service allows for extended fellowship/outreach, via other Quaker Meetings and outside organization who participate (Bridge City).
- Local Meeting uses Google group to discuss meeting topics, business (Vashon). Other uses Facebook to post communications, inspirations (Umpqua). MM posts inspirations to their WG’s social media page (Eugene).
- MM clerk publishes a weekly communication called Saturday Evening Post (Whidbey). MM publishes weekly digest, monthly newsletter, both electronically and mailed (Corvallis).
- Conversations and action around restructuring local committees to suit current needs (i.e., Individual Concerns in lieu of Peace & Social Concerns).
Re: communication among local MM, PM, WGs and the YM:

It was requested that CC members receive all MM, PM, and WG email communications from NPYM, in addition to those earmarked for CC members only. CC members concurred.

- CC member forwards YM items to MM clerk or local committee clerks, item by item, as she deems appropriate.
- Several CC members reported making some version of report of NPYM business at their local business meetings, whether from CC minutes or personal notes. One MM reserves a standing place on their business meeting agenda for the CC member to discuss NPYM items.
- Change in CC structure is reported to have increased one MM’s involvement in “getting things done.”
- MM printed NPYM’s Epistle in MM newsletter - was well appreciated.
- MM asked its attenders where they would like to see support from NPYM - answer: communications, especially website.
- Varying reports re: MM, PM, and WG participation in NPYM. Some had 1/3 attending QM and Annual Session, others only a few, some reported tenuous, apathetic relationship to YM despite available resources to aid attendance at Annual Session. Some report diffusion of YM interest over other outside organizations, such as FGC. Some CC members are sole source of YM info for their local Meeting.
- CC members pass on Faith & Practice info for review, some use social media for discussion.

CC11/08.2 Consideration of July minutes
Friends approved July 2014 CC minutes with the following changes:

- Minute 7/23.9 Ministry and Oversight Committee report: delete last sentence referring to reciprocal visitation with Yearly Meetings other than Northwest Yearly Meeting.

- Minute 7/23.13 Outreach and Visitation Committee Report: Change first sentence to “A proposal to create a visitation project of individuals to Monthly Meetings, Worship Groups, and isolated Friends will be presented during this Annual Session.”

CC11/08.3 Executive Committee Actions report
Chris Willard reported on two e-mail consultations carried out by Executive Committee:

9/24-9/26 e-mail approval of Nominations

1. Dorsey Green for 2nd term on M&O 10/14 -10/17
   Kathryn Willard to fill Avery Welkin's term as Jr. Friend advisor now until 10/15
   Chinda Roach for 2nd term on Youth Committee 10/14- 10/16
   Eric Maya Joy (Olympia) as QEW Representative 10/14- 10/16

   Margaret Coahran as General Arrangements Clerk
   Ted Etter as General Arrangements Assistant.

2. 10/16/14 e-mail consultation: Considered a request to share the NPYM directory with organizers of Western Young Friends New Year’s Gathering Reunion Committee. The purpose of the request was to find former Young Friends current contact information to help with both organization of the reunion event and to be able to solicit attendance.

   Executive Committee unified in not sharing directory but in finding other ways to
promote event and share event information directly with named NPYM contacts that the reunion committee was seeking.

CC11/08.4 Annual Session reports
Laura Arcidiacono related highlights of General Arrangement clerk (2014) John Etter’s report on Annual Session, in his absence.

NPYM received a $6,000 refund from Pacific Lutheran due to construction inconveniences at this year’s Annual Session. There is a need to change the online registration system, and to overhaul the registrar’s position. Full report attached. Presiding clerk Tom Rawson spoke of success in accommodating prior requests to balance business topics with less discussion of internal structure, but that the long final plenary was an issue, and currently under discussion with Ministry & Oversight for a solution for next year.

Scheduled Friend in Residence for 2015, Christina Repoley, withdrew. Robin Mohr, Executive Secretary of FWCC Section of the Americas, has accepted an offer to replace Christina as Friend in Residence.

Linda Kocourek, Volunteer Recorder

CC11/08.5 Consideration of communication strategies posed from Annual Session 2014 based upon recommendations of the Ad Hoc Structure Evaluation Committee.

The decision of Annual Session was to leave it up to Coordinating Committee to discern how it should share it’s work and elicit feedback from Meeting Groups who were unable or unwilling to select a member to send to Coordinating Committee Meeting.

It was noted that nine Meetings had no members at the November CC meeting but that we did not know whether this indicated inability to participate or unavailability of a selected member to attend the meeting. The Coordinating Committee requested the Clerk contact those nine meetings to determine whether they intended to select a member or not. Other members of Coordinating Committee volunteered to be correspondents from CC to those Meetings who identify themselves as unable or unwilling to send members.

Agate Passage Friends Meeting – Kathryn Willard
Billings Friends Meeting – ELee Hadley
Corvallis Friends Meeting – Rose Lewis
Missoula Monthly Meeting – Georgia Foster
Montana Gathering of Friends Monthly Meeting – Georgia Foster
Olympia Friends Meeting – Linda Kocourek
Port Townsend Monthly Meeting – Clint Weimeister
Salmon Bay Friends Meeting – Ann Stever
Sandpoint Friends Meeting – Kate Hunter
South Mountain Friends Meeting – Cynthia Black

Those members will be responsible for ongoing communication to help share mutually the state of the Meeting and share opportunities for mutual interest and cooperation/connection to standing committee work or other activities.
CC11/08.6 Treasurer’s Report.

Treasurer Jonathan Brown presented the financial statements for fiscal year 2013-14 (financial reports attached). Jonathan reported that statements for the first half of assessments for fy 2014-15 will be in the mail within two weeks reflecting the approved increase in assessment to $60.00 per member.

_ELee Hadley, Volunteer Recorder_

CC11/08.7 Ministry and Oversight Committee

Georgia Foster, Clerk of Ministry and Oversight reported:

1. NPYM 2014 State of Society Reports available. Four sets of reports that had been on display at Annual Session were given out for monthly meeting libraries.
2. Upcoming Consultation on “Nurturing Quaker Process.” A flyer was handed out about this consultation, to be passed on to M & O clerks in meetings. So as not to compete with the Super Bowl, the date has been changed to Thursday, February 12, 7:00 PM, PST (8:00 PM, MST.)
3. Consultation queries will be put on NPYM Website. Queries and any resources of past consultations will be posted by the M & O Committee. A separate webpage for the M & O committee will be created to hold this information. More information will be added at the discretion of the committee.
4. NPYM Travel Opportunities – Review. We have observed that procedures of two programs supporting individuals who wish to travel to other yearly meetings are widely varied. One is the longstanding exchange program with Northwest Yearly Meeting, where a Friend is selected by NPYM to represent it at NYWM each year. The other is the recently developed Travel Program. A subcommittee will examine the procedures and offer suggestions to the Executive Committee, seeking to make the procedures appropriate to their different purposes.

CC11/08.8 Youth Committee Report

Cynthia Black, Clerk of Youth Committee reported that they had been working closely with Jay Thatcher, Youth Program Coordinator. Review of his work showed he had done remarkable work in outreach and seeking leaders before Annual Session. All the children’s program leaders spoke highly of their communication with Jay before and during AS. Some safety issues were identified. Youth Committee and Jay have been discussion ways to improve safety for AS 2015.

Ideas being discussed for future action include a combined Medical Release ad Information form for all children’s program events, a pre-session workshop at AS next summer for leaders and others and coordinated visits to Monthly Meetings this winter and spring.

Youth Committee continues to support the Youth Opportunity Fund and raised $517 this summer with a fundraiser. Applications for use of YOF funds are due March 1 for the first quarter funding cycle.

CC11/08.9 Annual Session Youth Program Coordinator

Jay Thatcher reported about his travels along the I-5 corridor speaking about the Youth Programs at
Annual Session and encouraging families with children to attend. He also spoke of the need for help in identifying and recruiting teachers and helpers for the Youth Program.

He is open to receiving requests from Meeting Groups with children to continue this visitation and outreach. Friends should feel free to contact him directly about such visits.

CC11/08.10 AD HOC COMMITTEE FOR NPYM COMMUNICATIONS REPORT (attached to file copy of minutes) TO ANNUAL SESSION 2014

The Annual Session asked Coordinating Committee to discern what to do in relation to the above report. It contains a huge range of ideas and recommendations, ranging from those involving individual responsibility to Information Technology (IT) structure.

A CC member suggested that advice on use of e-mail (#3 under System and Organizational Improvements in the report) was useful and might be expanded and distributed to committee clerks annually. The clerk reported that he had found the book recommended in the report, Quaker Process for Friends on the Benches by Mathilda Navias useful.

Some other suggestions included development of a one-page document on conference calls and as well as one on emails. Might they include examples of both good and bad process? We need to honor Quaker faith in a technological world. Queries might include “Do I need to respond NOW?” and “How can we allow time to let the Spirit come through us?” We currently do not have policies for the web pages. The uses of the webpage might be expanded. It is primarily for internal use now.

There was considerable interest in the recommendation about a possible newsletter about what is going on in the various Meetings. (See below for specifics.) We were reminded that P&SC had recently contacted all the Meetings to hear about their P&SC concerns and actions and had put together a summary that was sent to all Meetings. NPYM could use Twitter and Facebook as well as the web and email. Some members opposed the use of Twitter and Facebook. Perhaps an Ad Hoc Committee is needed to study how NPYM might use the Internet. Gather Meeting newsletters and summarize them.

Ideas agreed upon but no one asked to carry them further.

1. Hold an interest group at Annual Session to consider how NPYM might use the Internet. (Item #2 below is a subset of the idea.

2. Ask Jr. Friends if they would lead an interest group at Annual Session on social media. How might we use it and address questions Friends might have? We recognize Facebook, Twitter, etc. can be instruments of love and of cruelty. How do Jr. Friends deal with this? Some Friends do not use social media and would be excluded. Ask Jr. Friends at Ski Trip if they would be interested in/willing to host an interest group on possible YM use of social media. We were reminded that Joyce Zerwexh is in charge of Interest Groups at Annual Session.

3. Ways to connect with CC members and Meetings
   a) Have a list-serve for CC.
   b) Send postcards to CC members who are not at a particular meeting.
   c) Follow-up to CC meetings: compile what we learned and talked about and send to Mtg contacts and/or clerks.

4. Develop guidelines for conference calls.

Decisions made:
I. Committee on the Discipline is asked to look at guidelines for e-mail. Debbie Townsend is asked to take this to the committee and report to Spring CC meeting.

2. Chris Willard will consult Nancy McLaughlan to get an idea of how much time it might take for someone to review Mtg. newsletters and write a summary.

3. Each CC member is asked to compile items of interest from their Mtg’s newsletters and news from any groups under their care. These reports should be e-mailed to the clerk in advance of the Spring CC Meeting and posted on the NPYM website.

4. CC members are asked to find out who is interested in being a contact person when they contact Mtgs from whom there was no one attending the November meeting. (See list of who volunteered earlier in the meeting to contact which Meetings.)

5. The NPYM Secretary is asked to copy CC members on all emails sent to the Meetings.

CC11/08.11 NOMINATING COMMITTEE (report attached to file copy of minutes)

Joyce Zerwekh reported for the committee.

1. The following Nominations were approved:
   - Paul Costello Jr. Friends Advisor 2014-16
   - Dorsey Green Rep to FCNL 2014-16

2. Coordinating Committee asked Nominating Committee to consult with all its members about a nomination for Registrar of Annual Session. When the committee has reached unity, they should forward the name to Chris Willard with a request for Executive Committee action as soon as possible.

3. Nominating Committee requested discussion of whether the job of registrar should be divided among 3 people.
   a. Coordinating Committee agreed that there should be only 1 registrar this year. (AS 2015)
   b. Coordinating Committee agreed that an ad hoc committee be formed either at the July CC meeting or by the Executive Committee following Annual Session to discern whether changes to the Registrar’s job description including the number of people selected is necessary. That committee should consult with the prior three registrars about their experiences to help inform the process.

4. Nominating Committee asked if there should be an Assistant Registrar. Coordinating Committee agreed that if Nominating Committee can, in a limited amount of time, find a person led to accept this position, the committee should forward the name to Executive Committee for action. The idea of naming a “rising registrar” in another year might be considered.

5. Registration software: Coordinating Committee asks the IT Committee to look at whether there is off-the-shelf software that would work well for NPYM Annual Session registration.

6. CC received the Nominating Committee report with appreciation.

CC11/08.12 OUTREACH AND VISITATION COMMITTEE

ELee Hadley, clerk of the committee, reported problems with the makeup of the committee and was urged to contact Nominating Committee directly. The committee has developed a trifold on how to find out about Quakers in the Pacific Northwest. They have also reached out by postcard to isolated Friends. ELee clarified that when O&V supports visitors within NPYM, travel expenses are reimbursed, but there are no stipends.

ELee distributed a Proposal for an NPYM Traveling Visitor Program (attached to file copy of minutes). Interest has been expressed in a Brinton Visitor type program. The history of the Brinton Visitor program was shared. Weighty and experienced Friends traveled around Meetings to share experience and bring people together. A purpose of the Traveling Visitor program would be to connect Friends and
weave the Yearly Meeting together. Coordinating Committee suggested that the O&V Committee write a handout for Meetings to explain what we are talking about, giving examples and suggesting what gifts might be brought by visitors, and/or have been brought in the past. The handout should include what is expected of host Meetings, e.g. number of people who might attend some kind of meeting with the visitor, provision of housing and transportation for the visitor. CC noted that a proposal needs to be more specific and should include a job description for a 2nd committee, unless the existing committee is significantly strengthened. Clarification between this kind of traveling visitor and a Friend traveling under concern is needed.

ELee agreed to revise the proposal, share it with Executive Committee, revise after feedback and bring it to the spring 2015 CC meeting.

CC11/08.13 FAMILY AFFORDABILITY AD HOC COMMITTEE (report attached to file copy of minutes)
Margaret Coahran presented the report.

Proposal #1 suggested one less business session at Annual Session. Tom Rawson, Presiding Clerk of NPYM suggested that people are not interested in internal structure issues. It might be useful in the call to the next Annual Session to note that internal structure issues have been resolved. Infusing business sessions with a sense of the Spirit is important, but no one should be saying how to order the business at Annual Session. That is the job of the Presiding Clerk, under the guidance of the Spirit and with input by others. CC was reminded that no one is forced to go to plenary sessions. There is an assumption that business is drudgery. There needs to be a way to remind Friends that business can be powerful worship and refreshing. The spiritual level rises as we come to a sense of unity. There was a sense that other activities should not be offered during business sessions. CC did not think the proposal appropriate.

CC approved proposal #2, revised as follows:

Individual meetings consider financially supporting children and sponsoring their Jr. Friends as a matter of policy, as several meetings currently do.

CC approved proposal #3, revised as follows:

Meetings who have no children and would like to support children in the yearly meeting consider contributing to a restricted NPYM fund for the purpose of funding the participation of children.

CC recognized that concern had been expressed that there had been inadequate time for fellowship and family and appreciated that last year’s Annual Session Planning Committee responded to the concern.

CC approved laying down the Family Affordability Ad Hoc Committee with appreciation.

CC11/08.14 PEACE & SOCIAL CONCERNS COMMITTEE (report attached to file copy of minutes)
Kate Hunter, Clerk of the committee, reported. The committee developed a minute on Torture (attached to file copy of minutes), originated by Whidbey Island Meeting. The minute, urging release of the Senate Select Committee’s report on torture, has been sent to Meetings and Worship Groups and action urged. We were reminded that NPYM approved a minute on torture in 2009.

Kate reported that, as clerk of NPYM Committee on Peace & Social Concerns and at the request of tribes on the Columbia River, she signed the Declaration on Ethics and Modernizing the Columbia River
Treaty (attached to file copy of minutes) that was submitted to the President and Congress. The request is that the tribes be involved in the development of plans for the Columbia River. CC noted that signing such documents or statements needs the approval of Executive Committee. Kate read the document (attached to file copy of minutes). CC approved (after the fact) signing the Declaration on Ethics and Modernizing the Columbia River Treaty. Kate expressed appreciation for the clarification about good order and for the approval.

Kate reported that the committee plans to call Meetings annually to determine what peace and social concerns are engaging them and then will circulate a report. The committee is working on prioritizing issues to promote throughout the YM. Conference calls with Meeting P&SC clerks on common issues and concerns were recommended. She also reported they are recruiting more members for the committee. CC reminded all that standing committees, like P&SC, are intended to be 6 – 8 people and are to coordinate and communicate rather than do all the work. Members of these committees are nominated and approved at Annual Session or by CC or Executive Committee. Committees are always welcome to co-opt people for ad hoc work on particular pieces of work.

It was emphasized that when a committee member is not functioning, the clerk of the committee should let Nominating Committee know.

**CC11/08.15 DATES FOR NEXT MEETINGS**

CC approved the following:
- Saturday, April 11, 2015 in the Olympia-Tacoma-Seattle area
- Saturday, October 17, 2015 in the Portland area

In general CC will aim to schedule fall meetings the third Saturday in October. Spring is more complex because Easter is not a set date and all Oregon schools have vacation around Easter.

**CC11/08.16 MESSAGE FROM THE COMMITTEE ON THE DISCIPLINE**

Debbie Townsend asked CC members to encourage their Meetings to use the draft chapters that have been completed and were distributed at Annual Session. Meetings are asked to take notes on how the new procedures work and send them to the Committee.

Chapters on history, glossary and Friends experience are now being circulated for comment. The committee is now working on Spiritual Disciplines and then will work on Testimonies. She emphasized that responses are really helpful.

The meeting closed with grateful worship.

Chris Willard, Clerk
*Linda Koucourek, Volunteer Recorder*
*ELee Hadley, Volunteer Recorder*
*Ann Stever, Volunteer Recorder*